

## Hudson Township April 11, 2022 Minutes

Regular meeting of the Hudson Township Board was called to order Monday April 11, 2022 at 7:00pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Treasurer Cathy Henning, Clerk Marcy Griffin, and Trustees Barry Anderson and Doug Cook. Pledge of Allegiance was said.

Minutes for March 14, 2022 regular meeting and consent agenda were presented. Barry made a motion with a second from Cathy to accept both. Motion passed.

Public comments; Roger Johnson from Deerfield TWP was here to discuss the phoenix Project. He asked Hudson TWP to consider a resolution stating our view on the project.

Doug gave the Fire Board update.

Barry gave a library report.

Unfinished business; None

New business; ALS contract was presented. This is a renewal of the same contract we have had with the City of Hudson Ambulance. Doug made a motion with a second from Barry to approve the contract as presented. Motion passed.

Marcy presented the resolution with millage wording for the fire and the ALS renewals. Matt supported both millage request resolutions as presented. Both passed unanimously. ALS #R2022-05, Fire #R2022-06

Matt presented the road commission project estimates. After discussion Marcy made a motion with a second from Barry to approve Cadmus Road, Dowling and Lowe Rd with the limestone option and the joint project with Rollin TWP on Planks Rd. Estimated total \$164,670.73. Motion passed. Marcy will get a check printed for the deposit on those projects for \$81,123.35. Matt will return the contracts with the deposit.

A resolution regarding the Phoenix Project was created stating that the township is against the project offered by Marcy and supported by Barry. The resolution was passed by unanimous vote. #R2022-07

Doug stated we did not get the grant for tire clean up. Barry will begin looking into security camera and solar light options for the parking lot and sign out front.

Public comment; Doug discussed the cost recovery policy the Clayton fire dept has been working on. Marcy presented the total estimate for BS & A software \$34,435 with an annual cost of about \$5,600. Barry made a motion with a second from Dou to approve getting the system. Motion passed.

Matt said Auto Planet on Rollin HWY is requesting permission to expand the salvage yard at their property. After some discussion it was decided this needed to be reviewed by our planning commission.

Next regular board meeting will be Monday May 9, 2022 at 7pm.

Meeting closed at 8:30pm

Submitted by Marcy Griffin, Clerk

Approved 5-9-22 MG

## Hudson Township May 9, 2022 Minutes

Regular meeting of the Hudson Township Board was called to order Monday May 9, 2022 at 7:00pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Treasurer Cathy Henning, Clerk Marcy Griffin, and Trustees Barry Anderson and Doug Cook. Pledge of Allegiance was said.

Minutes for April 11, 2022 regular meeting and consent agenda were presented. Marcy added a bill from Carlisle Wortman for \$525.00 that arrived today after the consent agenda was printed. Marcy made a motion with a second from Barry to accept both with the addition to the consent agenda. Motion passed.

Public comments; Auto planets owner was present and stated he has been in business since 2007 when he purchased it. It was a working junk yard since before the original zoning ordinance went into effect.

Doug gave the Fire Board update.

Barry gave a library report.

Unfinished business; None

New business; Posey Lake Homeowners Association presented the insurance information and fireworks permit request. They have already discussed the fireworks with Hudson Fire Dept who will be on hand. Matt made a motion with a second from Barry to approve the permit request. Motion passed.

Auto Planet submitted a request to expand their permits to include used car sales (class B) and vehicle shredding (class F). Neither of these is allowed in agriculture zoned properties. Matt made a motion with a second from Barry to deny this request since it does not comply with the zoning guidelines. Motion passed. Auto Planet requested we approve the class C used parts permit that they have held since before the ordinance was put in place. Barry made a motion with a second from Doug to approve the class C license request. Motion passed.

Barry has been working on gathering information and estimates for a video security system. The estimated total would be \$2,300.00 from Adrian Locksmith and the system would include ~~6 cameras~~ 5 cameras with the potential to add ~~(2 more)~~ 3 more if needed. Matt presented the resolution to apply to Par Plan for a grant to cover the cost. Marcy supported the resolution as presented. Passed unanimously by roll call vote. #R2022-08 Barry and Marcy will get the grant application turned in.

Public comment; None

Next regular board meeting will be Monday June 13, 2022 at 7pm.

Meeting closed at 7:32pm

Submitted by Marcy Griffin, Clerk

Approved 6/13/22 MG approved with 2 amendments

## **Hudson Township May 26, 2022 Minutes**

Special meeting of the Hudson Township Board was called to order Wednesday May 26, 2022 at 7:30pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Clerk Marcy Griffin, Treasurer Cathy Henning and Trustee Doug Cook. Trustee Barry Anderson was absent.

Land Division application for parcel HD0-107-1100-00. This meets all the requirements for a land division. Doug made a motion with a second from Cathy to accept this. Motion passed.

Public comment; None

Next regular board meeting will be Monday June 13, 2022 at 7pm.

Meeting closed at 7:38pm

Submitted by Marcy Griffin, Clerk

Approved 6/13/22 MG

## Hudson Township June 13, 2022 Minutes

Regular meeting of the Hudson Township Board was called to order Monday June 13, 2022 at 7:00pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Treasurer Cathy Henning, Clerk Marcy Griffin, and Trustees Barry Anderson and Doug Cook. Pledge of Allegiance was said.

Minutes for May 9, 2022 regular meeting and May 26, 2022 special meeting and the consent agenda were presented. Barry pointed out in the minutes for May 9<sup>th</sup> there were 5 cameras installed and 3 more available to add in the future. Marcy added a bill from Michigan Township Association for \$1,223.47 that arrived today after the consent agenda was printed. Marcy made a motion with a second from Doug to accept both with the addition to the consent agenda and minutes. Motion passed.

Public comments; There were public inquiries about whether the Posey Lake Homeowner Association pays the fire department for the fireworks monitoring. It was explained that is handled between the HOA and Fire department.

Doug gave the Fire Board update.

Barry gave a library report.

Unfinished business; Barry explained that the cameras were installed by Adrian Locksmith. We still need a monitor and to set up a designated administrator. Adrian Locksmith is checking to see if we can set up "the township" as an admin versus a specific member. Marcy made a motion to give Barry permission to purchase a monitor. Second from Doug. Motion passed.

New business; Marcy gave the current millage rates from the L-4029 form that will be turned in to the Lenawee Equalization.

There are 3 land division applications. Matt explained each one and said they all meet all requirements for land division.

1. HD0-104-1500-00 Motion from Barry with second from Cathy. Motion passed.
2. HD0-123-1000-00 Motion from Barry with second from Cathy. Motion passed.
3. HD0-116-3500-00 Motion from Barry with second from Doug. Motion passed.

Public comment; None

Next regular board meeting will be Monday June 13, 2022 at 7pm.

Meeting closed at 7:40pm

Submitted by Marcy Griffin, Clerk

Approved 7-11-22 MG

## **Hudson Township July 11, 2022 Minutes**

Regular meeting of the Hudson Township Board was called to order Monday July 11, 2022 at 7:00pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Treasurer Cathy Henning, Clerk Marcy Griffin, and Trustees Barry Anderson and Doug Cook. Pledge of Allegiance was said.

Minutes for June 13, 2022 regular meeting and the consent agenda were presented. Barry made a motion with a second from Doug to accept both as presented. Motion passed.

Public comments; Nancy Jenkins made a few comments about local county happenings. Next meeting for the committee that handles county ARPA funds will be July 13, 2022.

Doug gave the Fire Board update.

Barry gave a library report.

Unfinished business; None

New business; Caywood gas sent a letter in regards to pre-paying for propane with discounts and locked in pricing. Matt made a motion to contact them about the "buy in" and lock in the price. Doug seconded the motion. Motion passed.

Public comment; None

Next regular board meeting will be Monday August 8, 2022 at 7pm.

Meeting closed at 7:31pm

Submitted by Marcy Griffin, Clerk

Approved 8/8/22 MG

## **Hudson Township August 8, 2022 Minutes**

Regular meeting of the Hudson Township Board was called to order Monday August 8, 2022 at 7:07pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Treasurer Cathy Henning, Clerk Marcy Griffin, and Trustees Barry Anderson and Doug Cook. Pledge of Allegiance was said.

Minutes for July 11, 2022 regular meeting and the consent agenda were presented. Doug made a motion with a second from Barry to accept both as presented. Motion passed.

Public comments; Doug asked about when roads will be finished. Matt said road commission said in the next couple weeks.

Doug gave the Fire Board update.

Barry gave a library report.

Unfinished business; None

New business; Michigan Gas Utilities sent a new franchise contract. Marcy made a motion with a second from Barry to accept. Motion passed. Ordinance #O2022-01. Marcy will publish a summary in the paper and post full copy on the website.

Public comment; Marcy will start looking into curtains / shades for windows.

Next regular board meeting will be Monday September 12, 2022 at 7pm.

Meeting closed at 8:02pm

Submitted by Marcy Griffin, Clerk

Approved 10/10/22 MG

**Hudson Township  
September 12, 2022 Minutes**

Regular meeting of the Hudson Township Board was canceled due to lack of agenda items.



## Hudson Township October 10, 2022 Minutes

Regular meeting of the Hudson Township Board was called to order Monday October 10, 2022 at 7:05pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Clerk Marcy Griffin, and Trustees Barry Anderson and Doug Cook. Pledge of Allegiance was said. Treasurer Cathy Henning arrived late.

Minutes for August 8, 2022 regular meeting and the consent agenda were presented (no meeting was held in September). Doug made a motion with a second from Barry to accept both as presented. Motion passed.

Public comments; None.

Doug gave the Fire Board update.

Barry gave a library report.

Marcy gave an update on the Planning Commission. Public Hearing set for November 3, 2022 7pm for the zoning ordinance amendments.

Unfinished business; None

New business; Land division application for HDO-103-3600-00 owned by Chuck and Sue Jacobs. Fits all requirements. Marcy made a motion with a second from Barry to accept the application. Motion passed.

We are still looking for a Posey Lake Improvement Board and Posey Lake Drain representative.

Multiple comments have been brought to board member about the old township hall and how rough it looks. There is a lot of junk and 2 campers that appear to have people living in. Matt made a motion with a second from Doug to send a letter to the property owner discussing the multiple variance ordinance infractions, giving them 30 days to fix the issues before the township takes action. Motion passed.

Public comment; Doug would like to work on a "capital improvement plan" for the township. A five year "wish list" type of plan on things the board feels need to be done so we can appropriately budget for things. We will work on this.

Next regular board meeting will be Monday November 14, 2022 at 7pm.

Meeting closed at 8:06pm

Submitted by Marcy Griffin, Clerk

Approved 11-14-22 Janet High, Deputy Clerk

## Hudson Township November 14, 2022 Minutes

Regular meeting of the Hudson Township Board was called to order Monday November 14, 2022 at 7:00pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Deputy Clerk Janet High, Treasurer Cathy Henning, and Trustees Barry Anderson and Doug Cook. Clerk Marcy Griffin was absent. Pledge of Allegiance was said.

Minutes for October 10, 2022 regular meeting and the consent agenda were presented. Barry made a motion with a second from Doug to accept both as presented. Motion passed.

Public comments; None.

Doug gave the Fire Board update.

Barry gave a library report.

Unfinished business; Matt presented the letter that was sent to the owner of the old township hall regarding the campers and other zoning violations.

A 5 year budget plan was discussed. Doug would like to expand the driveway, add an exit on Dowling with a gate. It was also discussed possibly adding another light by the handicap parking space as it is very dark at night even with the parking lot light on.

New business; Three proposed ordinances were brought forward from the planning commission. The Public Hearing was held November 3, 2022. Matt made a motion to table the discussion until next meeting. Cathy seconded the motion. Motion passed.

It was brought to the board's attention that an illegal drain field was being constructed on a property near Munson & Beecher Rd. Matt contacted the county health department about this. A motion was made by Doug with a second from Barry to go ahead with a formal complaint. Motion passed.

Public comment; None

Next regular board meeting will be Monday December 12, 2022 at 7pm.

Meeting closed

Submitted by Janet High, Deputy Clerk

Approved 12-12-22 MG

## Hudson Township December 12, 2022 Minutes

Regular meeting of the Hudson Township Board was called to order Monday December 12, 2022 at 7:00pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Clerk Marcy Griffin, Treasurer Cathy Henning, and Trustees Barry Anderson and Doug Cook. Pledge of Allegiance was said.

Minutes for November 14, 2022 regular meeting and the consent agenda were presented. Barry made a motion with a second from Doug to accept both as presented. Motion passed.

Public comments; None.

Doug gave the Fire Board update.

Barry gave a library report.

Unfinished business; Marcy presented the zoning ordinances that were tabled at the last meeting. Matt offered the proposed Private Road Ordinance, it was supported by Doug. Aye votes were Matt, Marcy, Cathy and Doug. Barry abstained. Ordinance passed. #02022-02. Marcy offered the proposed Zoning Ordinance, it was supported by Doug. Unanimous aye roll call vote – Ordinance passed. #02022-03 . Marcy offered the proposed Zoning Map, it was supported by Doug. Aye votes were Matt, Marcy, Cathy and Doug. Barry abstained. Ordinance passed. #O2022-04. These will be posted in the paper and on the website.

New business; Kate Mattison from Premier Bank presented a proposal to move all Hudson Township accounts to Premier Bank with a higher interest rate than they currently have. Marcy made a motion with a second from Barry to move the two accounts at County National Bank over to Premier. Motion passed. Marcy will start the process of moving the accounts.

Cathy stated her computer was having issues. She presented an estimate from Stratos for \$1,922.44. Doug made a motion to accept with a second from Cathy. Motion passed.

Hudson Township needs a representative for the Posey Lake Improvement Board and Drain meetings. Matt said he would do it. Marcy made a motion with a second from Doug to accept Matt as the township representative. Motion passed.

Matt presented the estimate for the Burnham & Flower insurance policy renewal. Barry made a motion with a second from Doug to accept the proposal. Motion passed. Marcy will prepare a check and send it in.

Marcy presented wording to post for a bid notice for lawn maintenance and snow removal. Matt seconded the motion. Motion passed. Marcy will post it in the newspaper. Bids will be due by next meeting.

Dates for the annual road commission meeting were discussed. Marcy will call tomorrow and see if one of the dates the board picked will work.

Salary resolutions were discussed. R2022-09 Supervisor to remain \$13,780.00. Offered by Barry, supported by Cathy. Unanimously passed by roll call vote. R2022-10 Treasurer to remain \$14,880.00. Offered by Barry, supported by Doug. Unanimously passed by roll call vote. R2022-11 Trustee salary to remain \$2,400.00. Offered by Barry, supported by Doug. Unanimously passed by roll call vote. R2022-12 Clerk to increase to \$21,900.00. Originally the board was going to leave the clerk salary at \$18,900.00 but Matt re-opened the issue. He felt with the new changes by the state to election law, increasing mandatory duties for clerks, some type of increase was needed. Offered by Matt, Supported by Barry, an increase of \$3,000.00. Unanimously passed by roll call vote.

Marcy presented the fee schedule. She suggested raising Posey Lake Improvement and Drain meeting fee increased to \$75 since they are in Adrian. Also adding a special meeting fee to land division requests, making them \$250.00. Barry made a motion to accept the changes and rest of the fee schedule. Doug seconded the motion. Motion passed.

Matt presented the proposed 2023-2024 budget for the board to review between now and the January meeting.

Barry added the light by the handicap parking space as discussed last month. It is working well. He would like to add one near the drive entrance. Barry estimates it to cost under \$300.00. Matt made a motion with a second from Marcy to accept this. Motion passed.

Public comment; None

Next regular board meeting will be Monday January 9, 2023 at 7pm.

Meeting closed at 8:20pm

Submitted by Marcy Griffin, Clerk

Approved 1-9-23 MG

## Hudson Township January 9, 2023 Minutes

Regular meeting of the Hudson Township Board was called to order Monday January 9, 2023 at 7:00pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Clerk Marcy Griffin, Treasurer Cathy Henning, and Trustees Barry Anderson and Doug Cook. Pledge of Allegiance was said.

Minutes for December 12, 2022 regular meeting and the consent agenda were presented. Barry made a motion with a second from Doug to accept both as presented. Motion passed.

Public comments; None.

Doug gave the Fire Board update. Joint meeting will be Feb 16, 2023 8pm

Barry gave a library report.

Unfinished business; Long rang budget plan was discussed. Matt discussed extending the driveway south to widen the parking area. Rising will come out to see how to handle it with the drainage and give an estimate. Doug discussed adding a gravel drive out toward Dowling. Seal coating the drive will wait until the board makes a decision on the other projects.

New business; Bids for mowing and snow removal were received. One bid only included mowing. One included both. Barry made a motion with a second from Doug to accept the Bid from Borcks Outdoor. They can handle the mowing and snow removal and have done a good job for the last 4 years. Their contract will be reconsidered in 2026.

Board of Review is still one member short of a full 3 member board. Janet High and Morgan Griffin have agreed to stay on as members for another 2 years. Marcy will place an ad in the Hudson Post Gazette to attempt to get another member.

Matt made a motion with a second from Barry to accept the resolution to accept the poverty exemption application. Resolution passed #R2023-01.

Marcy made a motion with a second from Matt to accept the resolution to move the first date of the Board of Review meeting to Tuesday March 14, 2023. Resolution passed. #R2023-02.

Road Commission annual meeting date set for March 13, 2023 1pm. It will be held at the Lenawee Road Commission office.

The proposed 2023-2024 budget was again presented. Cathy discussed that she would like a raise. This was discussed a while. Due to mandates on salary resolutions and budget hearing times it was decided this would be tabled for now. The board will consider her travel pay at a later date.

Budget Public Hearing and truth in taxation was opened at 7:58pm. No public comment or discussion from those present. Hudson Township will continue to collect the 1mil operating tax that is decreased each year due to the Headley Amendment. Hearing closed at 8pm.

Public comment; None

Next regular board meeting will be Monday February 13, 2023 at 7pm.

Meeting closed at 8:20pm

Submitted by Marcy Griffin, Clerk

Approved 2/13/23 MG

## **Hudson Township February 13, 2023 Minutes**

Regular meeting of the Hudson Township Board was called to order Monday February 13, 2023 at 7:05pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Clerk Marcy Griffin, Treasurer Cathy Henning, and Trustees Barry Anderson and Doug Cook. Pledge of Allegiance was said.

Minutes for January 9, 2023 regular meeting and the consent agenda were presented. Barry made a motion with a second from Doug to accept both as presented. Motion passed.

Public comments; Limited comments were made, mainly commenting on road conditions.

Doug gave the Fire Board update. Joint meeting will be Feb 16, 2023 8pm

Barry gave a library report.

Unfinished business; Matt discussed estimate for extending the driveway south to widen the parking area. He would like to get at least one more before making any decisions.

Matt asked if the board would like to move forward with the old township hall zoning violation issues. Doug made a motion with a second from Barry to take this issue to the attorney.

Matt accepted the budget from the Clayton Fire board for the 23-24 fiscal year. Marcy seconded the motion. Motion passed.

New business; Janet High , Morgan Griffin and Barbra Quiel-Korczyk have agreed serve as Board of Review members for the next 2 years. Marcy made a motion with a second from Doug to accept them. Motion passed. Marcy gave oath to Janet and Barbra, who were in attendance. She will give Morgan oath of office in the next few days.

Marcy made a motion with a second from Doug to accept the proposed budget for 2023-2024 fiscal year. Motion passed.

Doug made a motion with a second from Barry to accept the contract from the City of Hudson for the Fire contract for 2023-2025. Motion passed.

Doug made a motion with a second from Barry to accept the fee schedule presented for zoning applications, including private road, zoning text and map amendment petitions, pre-application meeting fees, special land use permits, site plan reviews, site condo/pud/plat/subdivision applications and special meetings. Motion passed. Marcy will post on the website.

Marcy presented an estimate for a ballot drop box. They are mandated by the state. Just before the meeting the state sent an email discussing potential state funds covering expenses, so Marcy would like to table this until she can find out more about what the state is going to pay for.

Public comment; Doug discussed possibly getting Hudson Township signs on the main roads around the perimeter of the township. Matt mentioned the possibility of a large solar farm looking to come into the township.

Next regular board meeting will be Monday February 13, 2023 at 7pm. Road Commission annual meeting date set for March 13, 2023 1pm at the Lenawee Road Commission office.

Meeting closed at 7:55pm

Submitted by Marcy Griffin, Clerk

Approved 3-13-23 MG



## Hudson Township March 13, 2023 Minutes

Regular meeting of the Hudson Township Board was called to order Monday March 13, 2023 at 7:00pm by Supervisor Matt Smith. Members present were Supervisor Matt Smith, Clerk Marcy Griffin, Treasurer Cathy Henning, and Trustees Barry Anderson and Doug Cook. Pledge of Allegiance was said.

Minutes for February 13, 2023 regular meeting and the consent agenda were presented. Add Matt Smith Drain Commission Meeting \$75.00. Barry made a motion with a second from Doug to accept both. Motion passed.

Public comments; Nancy Jenkins, County Commissioner, was here with a county update. Limited comments were made, mainly commenting on road conditions.

Doug gave the Fire Board update.

Barry gave a library report.

Unfinished business; Matt has not received any more estimates for the driveway.

The old township hall was sent a certified letter regarding the zoning violations. We have not received the signed certificate back yet.

New business; Marcy offered resolution to approve the regular board meetings for the fiscal year 2023-2024. Matt supported the resolution. Roll call vote was unanimous. Resolution passed #R2023-03. Marcy will send it to the paper to post.

Marcy presented the updated 2022-2023 budget. Amendments needed to be made; Due (over +\$23.47), Drains at Large (over +\$172.21), Software (over +\$17468.79). Take \$17,666.00 from Capital Investment and add \$24.00 to Dues, \$173.00 to Drains at large, \$17,469.00 to software. Elections (over +\$2,943.36), take \$2,944.00 from Attorney. Road repair (over +\$16,574.58), take \$16,575.00 from Brine. Barry made a motion with a second from Doug to accept the amendments to the budget for 2022-2023 fiscal year. Motion passed.

The new BS & A software was set up last week. The techs feel we should have an accountant in to help us properly set up the updated Michigan Chart of Accounts. Marcy got an estimate from Meredith Francis in Adrian. Matt made a motion with a second from Barry to set up to have the accountant to work with the township to set up the chart of accounts, not to exceed \$900.00. Motion passed.

The state is mandating municipalities with a May election have ballot drop boxes that are compliant with the new state guidelines. They will be reimbursing for the purchases but have not been clear on the amount. Marcy made a motion with a second from Barry to go ahead and order a drop box so we are compliant. Motion passed.

Cathy raised issue with the time she and her deputy had to spend training with the new software. She feels they should be paid extra for this time. There was much discussion on what regular statutory duties are, what should be extra pay, what is budgeted, and how this issue should best be handled. Upcoming utility billing training is not a deputy duty, it is a billing clerk duty paid out of the Posey lake account. There is no budget for training in that account. Cathy will be at the training for the first half of the first day of training to make sure all of the information transferred from quickbooks to BS & A properly. Marcy will attend training as long as necessary to learn how to work the billing system. If Tommy Grubb, billing clerk, can attend to learn the software he will.

Public comment; None.

Next regular board meeting will be Monday April 10, 2023 at 7pm.

Meeting closed at 8:46pm

Submitted by Marcy Griffin, Clerk

Approved 4/10/23 MG