

MECHANICAL PERMIT APPLICATION

Hudson Township
33 McCollum St.
Hillsdale, Michigan 49242
(517) 437-4130

AUTHORITY: ACT 230, PA 1972, as Amended
COMPLETION: Installation Shall Not Be
Started Until Application is Filed
PENALTY: Written Order to Stop Construction

Date of Application
Permit Number PM

I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project? (circle one) Yes No Not required		
Street Address & Job Location (Street No. and Name)	City/Village	Township	County

II. CONTRACTOR/HOMEOWNER INFORMATION

You are? (circle one) Contractor Homeowner	State Contractor License Number	Expiration Date
Name		
Street Address (Street No. and Name)	Telephone Number	
City	State	Zip Code
Workers Compensation Insurance Carrier (or reason for exemption)	Federal Employer ID Number (or reason for exemption)	
	MESC Employer Number (or reason for exemption)	

III. TYPE OF JOB

(circle one)

1. New 2. Remodel 3. Special Inspection
4. Mobile Home Setup 5. Modular Home Setup 6. other

IV. PLAN REVIEW REQUIRED (check one) see sections VII. & X.

<input type="checkbox"/>	A. Plans not required
<input type="checkbox"/>	B. Plans required and submitted
<input type="checkbox"/>	C. Plans required but not yet submitted

WORK DESCRIPTION

V. APPLICATION SIGNATURE

Section 23a of the state construction code act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Licensee or Homeowner (Homeowner must also sign affidavit below)

VI. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed by myself in my home in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Township Mechanical Inspector. I will cooperate with the Township Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Signature of Homeowner

VII. PLAN REVIEW REQUIREMENTS

Plans are not required for the following:

1. One or two family dwelling containing not more than 3500 square feet of building area.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, Mercantile and Storage buildings having HVAC equipment only, with one fire area and not more than 3500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, answer Section IV "A. Plans not required."

Plans are required for all other types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

COMPLETE APPLICATION ON BACK SIDE

Mechanical Permit Application

VIII. FEE CHART:

		Fee	Items	Total
1	Permit Issuance	\$55.00	1	\$55.00
2	Number of inspections	\$55.00		
3	Administrative fee	\$20.00	1	\$20.00

TOTAL FEES

Make Checks Payable to: HUDSON TOWNSHIP

NOTE: ALL FAILED INSPECTIONS ARE SUBJECT TO A
RE-INSPECTION FEE OF \$55.00

For Inspections Call (517) 437-4130, Inspections are typically performed on Tuesdays & Thursdays

Fee Examples:

New House - Permit Cost \$185.00 (Permit Issuance + 2 inspections for Rough, Final + Administrative fee)

Equipment change-out (furnace, water heater, air conditioner, etc.) - Permit cost \$130.00 (Permit Issuance + 1 inspection + Administrative fee)

IX. INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL:

Mechanical work shall not be started until the application for permit has been filed with Hudson Township. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

EXPIRATION OF PERMIT:

A permit remains valid for one (1) year from date of issuance. Permits may be renewed. A permit shall become invalid if the authorized work is not commenced within six (6) months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six (6) months after the time of commencing the work.

A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX (6) MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

PLAN REVIEWS:

All new residential dwellings. All commercial / industrial work. Residential remodeling projects deemed necessary by code inspector.

STREET NUMBERS MUST BE POSTED AT ROAD PRIOR TO INSPECTIONS

MINIMUM 3 INCH LETTERS

PERMIT SHOULD BE AVAILABLE ON THE JOB SITE