**I. SITE LOCATION**

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parcel ID #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zoning \_\_\_\_\_\_\_\_\_

Name of Project/Proposed Development: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property Dimensions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Acreage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Legal description of property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**II. APPLICANT/PROPERTY OWNER/SITE PLAN PREPARER INFORMATION**

**Applicant**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_

**Property Owner (if different than applicant): \_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_

**Engineer/Architect:** Firm: **\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Individual: **\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**III. APPLICATION TYPE**

**Administrative Site Plan Review Sketch Site Plan Review Full Site Plan Review**

**Describe proposed project including buildings/structures/number of units:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**IV. FEES**

**Total: S875.00 plus escrow $700.00**

**Breakdown of fee:**

**Township $ 150.00**

**Planning Consultant $ 350.00**

**Engineer $ 300.00**

**Fire Chief $ 75.00**

**V. APPLICANT SIGNATURE**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature Print Name Date

The following items need to be submitted to the Hudson Township Clerk at least ten (10) days prior to the proposed Pre-Application meeting date.

**Pre-Application Proposed Plans:**

* + Seven (7) copies (11”x17”) of the proposed plan
  + One (1) PDF digital copy of the proposed plan

**Pre-Application Proposed Plan Contents:**

|  |  |
| --- | --- |
| **Pre-Application Meeting Plan** | |
| **Application Form: The application form shall contain the following information:** | |
| * + Name and address of the applicant and property owner   + Dimensions of land and total acreage   + Description of proposed project or use, type of building or structures, and name of proposed development, if applicable | * + Proof of property ownership   + Zoning on the site and all adjacent properties   + Name and address of firm or individual who prepared site plan |
| **Site Plan Descriptive and Identification Data:** | |
| * + Site plans shall consist of an overall plan for the entire development, drawn to an engineer's scale   + Location map drawn to a separate scale with north-point, showing surrounding land, water features, zoning and streets within a quarter mile   + Title block with sheet number/title; name, address and telephone number of the applicant and firm or individual who prepared the plans; and date(s) of submission and any revisions (month, day, year)   + Scale and north-point   + Zoning classification of petitioner's parcel and all abutting parcels   Net acreage (minus rights-of-way) and total acreage | |
| **Site Analysis:** | |
| * + An aerial photograph of the entire development area with all environmental features labeled on the photo in a "bubbled" fashion to include woodlands, wetlands, groundwater recharge areas, drains, creeks, surface water, severe changes in topography, erodible soils, and floodplains. | |
| **Site Plan:** | |
| * + Proposed lot lines, lot dimensions, property lines and setback dimensions   + Structures, and other improvements | |
| **Access and Circulation:** | |
| * + Opposing driveways and intersections within 250 feet of site | |
| **Landscape Plans:** | |
| * + The location of existing and proposed lawns and landscaped areas | |

**Pre-Application Fees:**

* + Check made out to Hudson Township for $875.00
  + Escrow Check made out to Hudson Township for $700.00

Date of Submitted Application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Pre-Application Meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Pre-Application Meeting follow-up sent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_