**I. SITE LOCATION**

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parcel ID #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zoning \_\_\_\_\_\_\_\_\_

Name of Project/Proposed Development: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property Dimensions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Acreage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Legal description of property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**II. APPLICANT/PROPERTY OWNER/SITE PLAN PREPARER INFORMATION**

**Applicant**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_

**Property Owner (if different than applicant): \_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_

**Engineer/Architect:** Firm: **\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Individual: **\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**III. APPLICATION TYPE**

**Administrative Site Plan Review Sketch Site Plan Review Full Site Plan Review**

**Describe proposed project including buildings/structures/number of units:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**IV. FEES**

**Total: S875.00 plus escrow $700.00**

**Breakdown of fee:**

**Township $ 150.00**

**Planning Consultant $ 350.00**

**Engineer $ 300.00**

**Fire Chief $ 75.00**

**V. APPLICANT SIGNATURE**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature Print Name Date

The following items need to be submitted to the Hudson Township Clerk at least ten (10) days prior to the proposed Pre-Application meeting date.

**Pre-Application Proposed Plans:**

* + Seven (7) copies (11”x17”) of the proposed plan
	+ One (1) PDF digital copy of the proposed plan

**Pre-Application Proposed Plan Contents:**

|  |
| --- |
| **Pre-Application Meeting Plan** |
| **Application Form: The application form shall contain the following information:** |
| * + Name and address of the applicant and property owner
	+ Dimensions of land and total acreage
	+ Description of proposed project or use, type of building or structures, and name of proposed development, if applicable
 | * + Proof of property ownership
	+ Zoning on the site and all adjacent properties
	+ Name and address of firm or individual who prepared site plan
 |
| **Site Plan Descriptive and Identification Data:** |
| * + Site plans shall consist of an overall plan for the entire development, drawn to an engineer's scale
	+ Location map drawn to a separate scale with north-point, showing surrounding land, water features, zoning and streets within a quarter mile
	+ Title block with sheet number/title; name, address and telephone number of the applicant and firm or individual who prepared the plans; and date(s) of submission and any revisions (month, day, year)
	+ Scale and north-point
	+ Zoning classification of petitioner's parcel and all abutting parcels

Net acreage (minus rights-of-way) and total acreage |
| **Site Analysis:** |
| * + An aerial photograph of the entire development area with all environmental features labeled on the photo in a "bubbled" fashion to include woodlands, wetlands, groundwater recharge areas, drains, creeks, surface water, severe changes in topography, erodible soils, and floodplains.
 |
| **Site Plan:** |
| * + Proposed lot lines, lot dimensions, property lines and setback dimensions
	+ Structures, and other improvements
 |
| **Access and Circulation:** |
| * + Opposing driveways and intersections within 250 feet of site
 |
| **Landscape Plans:** |
| * + The location of existing and proposed lawns and landscaped areas
 |

**Pre-Application Fees:**

* + Check made out to Hudson Township for $875.00
	+ Escrow Check made out to Hudson Township for $700.00

Date of Submitted Application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Pre-Application Meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Pre-Application Meeting follow-up sent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_